



Position Title: Registered Dental Hygienist

Supervisor: Practice Manager

General Purpose: In the dental office, the dentist and the dental hygienist work together to meet the oral health needs of patients. Are you passionate about dental health and love working with patients to improve their oral habits and keep their mouths clean? Do you enjoy educating patients about the best ways to care for their teeth even as you build a relationship of trust and friendship with them? You'll complete dental prophylaxis, screen for oral cancer, and chart the condition of disease and decay. Not only will you keep mouths clean, but you'll also prevent disease and problems in the future.

Job Responsibilities:

- Perform patient screening procedures, such as:
 - Assessments of oral health conditions.
 - Reviews of health history.
 - Oral cancer screenings.
 - Head and neck inspections.
 - Dental charting.
 - Taking blood pressure and pulse.
 - Taking and developing dental radiographs (X-rays)
- Prepare treatment rooms for patients by adhering to prescribed procedures and protocols.
- Prepare patients for dental hygiene treatment by welcoming, soothing, seating, and draping patients.
- Provide information to patients and employees by answering questions and requests.
- Maintain instrumentation for dental hygiene treatment by sharpening, sterilizing, and selecting instruments.
- Select materials and equipment for dental hygiene visits by evaluating patients' oral health.
- Complete dental prophylaxis by cleaning deposits and stains from teeth and beneath gum margins.
- Detect diseases by completing oral cancer screening, feeling and visually examining gums, using probes to locate periodontal disease and assess levels of recession, and exposing and developing radiographic studies.
- Slow down dental decay by applying fluorides and other cavity-preventing agents.



- Maintain patient appearance and ability to eat by fabricating temporary restorations; cleaning and polishing removable appliances; placing, carving, and finishing amalgam restorations; and removing cement from crowns and bridges.
- Help dentists manage dental and medical emergencies by maintaining CPR certification, emergency drugs and oxygen supply, and a directory of emergency numbers.
- Educate patients by giving oral hygiene and plaque control instructions and postoperative instructions, providing reminders of the next dental hygiene visit.
- Document dental hygiene services by recording vital signs and medical and dental histories and charting in patient records.
- Maintain patient confidence and protect operations by keeping information confidential.
- Maintain a safe and clean working environment by complying with procedures, rules, and regulations.
- Protect patients and employees by adhering to infection-control policies and protocols.
- Ensure the operation of dental equipment by completing preventive maintenance requirements, following the manufacturer's instructions, troubleshooting malfunctions, calling for repairs or notifying the person responsible for this job, maintaining equipment inventories, and evaluating new equipment and techniques.
- Maintain dental supplies inventory by checking stock to determine inventory level, anticipating needed supplies, placing and expediting orders for supplies, and verifying receipt of supplies.
- Conserve dental resources by using equipment and supplies as needed to accomplish job results.
- Maintain professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks, and participating in professional societies.
- Contribute to team effort by accomplishing related results as needed.

Skills and Qualifications:

- Licensing as a Dental Hygienist and registration in Georgia are required.
- Must be able to use dental technology.
- Must value self-development and thoroughness in work.
- Must have bedside manners.
- Must have strong listening skills.
- Must be able to work in a team.
- Must be able to administer medication.